



Cave Players

Constitution for the Membership of Cave Players.

1. NAME, AIMS AND OBJECTIVES

- a. The society shall be called Cave Players
- b. The main aim of the society is to provide an inclusive environment where members from the age of seven years old and of all abilities are welcome, regardless of ability, gender, race or sexuality, to take part in public performances and social events.
- c. The society will aim to produce at least two public performances a year.

2. MANAGEMENT- OFFICERS AND COMMITTEE

- a. The society will have a committee consisting of three named officers, Chair (who will have the casting vote at meetings), Treasurer and Secretary as well as between six and nine paid-up members, including at least one junior member provided there are junior members interested in being a part of the Committee.
- b. The Committee will meet at least six times a year not including the Annual General Meeting.
- c. All Officers and Committee members shall serve for one year until the next Annual General Meeting, but shall be eligible for re-election from year to year. All nominations shall be formally proposed and seconded.
- d. In order to be quorate the Committee requires six members to be present which must include two of the three named officers.
- e. The Committee aims to make decisions in the best interests of the society and its members and to provide a fair and unbiased assessment on any article that any society member raises for discussion.
- f. The Committee shall have the power to appoint competent people to undertake all aspects of each production and the society's affairs. These appointees are required to report to the Committee, but do not carry voting rights.
- g. The Committee will consider all requests for local charitable donations and allocate agreed funds.
- h. It is an expectation that all members of the Committee become involved with the organisation of events in connection with the society including those related to the publicity and profile of the society and social gatherings for members.
- i. Concerns from a member about the failure to deliver by any Officer or Committee member can be taken to any Committee officer, where it will be discussed and the appropriate corrective action will be taken.
- j. Unless agreed otherwise with the Committee each member is required to give at least fifty per cent attendance at meetings not including the AGM. Failure to attend the minimum number of meetings will result in removal from the Committee for the duration of one year following the AGM



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3. ANNUAL GENERAL MEETINGS AND EXTRAORDINARY GENERAL MEETINGS

- a. There will be an Annual General Meeting held every year in either July or August.
- b. There is a requirement that all three named officers and as many Committee members as possible should attend.
- c. An Extraordinary General Meeting can be called at any time by the Committee

4. SUBSCRIPTIONS AND FINANCE

- a. The levels of Annual subscriptions shall be agreed at the AGM
- b. Membership of the Society shall be deemed to have lapsed if the subscription fee has not been paid within 3 months of the treasurer's request.
- c. The financial year shall end on the 30th June each year.
- d. The society funds are held in a bank current account and all cheques are signed by two eligible members of the Committee.
- e. In the event of the dissolution of the society, an Extraordinary General Meeting will be called and all funds will be distributed to local charities as suggested by the society membership and agreed by the Committee.

5. PRODUCTIONS

- a. Anyone is entitled to audition for the public performances.
- b. All participants in a production must be fully paid up or associate members unless otherwise approved by the Committee.
- c. The Committee are responsible for approving the works to be performed, the venue, dates, admission charges and the satisfactory presentation by the Society to the public.
- d. Members who are cast in public performances are expected to attend all rehearsals that they are required for, unless they have informed the producer or another named person in advance, or there are exceptional circumstances.
- e. Cast members who repeatedly do not attend rehearsals without a valid reason must be aware that their role can be re-cast at the discretion of the producer and director.
- f. All junior members must have signed permission of a parent / guardian to participate in auditions, rehearsals and performances, without signed permission they are unable to take part.
- g. All children will be supervised by chaperones licensed by the Local Authority at all times.



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- h. Members shall not consume alcohol anywhere at a production venue before or during a performance (ie. backstage, dressing rooms, on stage etc)
- i. It is the parents' responsibility to ensure that they and their child/children understand the role of the chaperone and the importance of following their instructions both at rehearsal and during performance.

6. **MEMBERSHIP**

- a. All members must complete a membership form which provides contact details.
- b. In accordance with GDPR regulations, all contact details will be kept confidentially by the Secretary and only used in relation to society business including notification of auditions, social events, rehearsal schedules and the AGM.
- c. Members will be provided with the contact details of Committee officers.
- d. Membership by persons below the age of sixteen will conform to the requirements of the Child Protection Act.
- e. The Committee will see that the society website is regularly updated for public information as well as providing 'members only' information and all members are invited to suggest items for inclusion on the website for discussion by the Committee.
- f. All members are invited to suggest requests for local charitable donations to be discussed by the Committee.
- g. If any member feels that there are abuses or exclusions of themselves or another member then they are free to bring it to the attention of any Committee member confidentially.
- h. The Society takes a zero tolerance policy on discrimination and abuse by members and associates. Any reports of discriminatory remarks will be taken to the committee.
- i. Expulsions must be by the vote of not less than a quorum of the Committee. No expelled member may be reintroduced, by any other member as a visitor.